

RISK ASSESSMENT

Company name: CHAMELEON CHORDS

Assessment carried out by: Chelsea Moore (Safeguarding Lead)

Date assessment was carried out: 15/10/2024

What are the hazards?	Who might be harmed?	What further action do you need to take to control the risks?	Who needs to carry out the action?
SLIPS AND TRIPS	Participants Staff	Make sure all areas are clear and nothing is on the floor that people can trip over Locate wet floor signs and distribute them if needed for any spillages Bottled water to be stored with childrens belongings in the seating area, no open bottles in the main rehearsal space Ensure efficient lighting is used so everyone is able to see Ensure all bags and belongings are stored away and not in the main rehearsal space	Safeguarding lead/Staff
FIRE	Participants Staff	Address staff, participants and audience members of the nearest fire exits Fire drill to be completed once a term so children are confident of the procedures in place.	Safeguarding lead/Staff
FALLING DOWN THE STAIRS ON THE SEATING AREA	Staff Participants	Insist that children only sit on the first 4 rows of the tiered sitting area and put in place a two at a time coming down the	Safeguarding lead/Staff, encourage participants to be careful using the stairs

		stairs policy to reduce the risk of children falling and to ensure they come down the stairs safely and take their time	
GENERAL INJURY	Participants	Ensure appropriate physical warm-up is completed before participants take part in any choreography. Vocal warm up to be completed prior to any singing Explain safe practices throughout the session and encourage children to be aware of their surroundings and respectful to other participants	Safeguarding lead/Staff
DEHYDRATION/EXHAUSTION	Participants	Children to have regular breaks throughout the session. Encourage children to bring water and monitor their well being throughout the session and approach children to have a break if they seem tired.	Safeguarding lead/Staff
VARIOUS EMERGENCIES	Participants Staff	Safeguarding lead to have access to participants contact details and medical information on site	Safeguarding lead/Staff